



Reg. No.....

Application Form for Presidential Award 2026 –Police Environmental Units

Eligible Applicants: All Police Stations island wide.

1. Details of the Institutions

a) Name of Police Station:

b) Address:

c) Name of Officer-in-Charge (OIC):

Email: Telephone No.:

d) Name of the Officer-in-Charge of the Police Environmental Unit:
.....

Email: Telephone No.:

e) Contact Person for Further Information:

- Name and Designation:
- Telephone / Fax:
- Email:

2. General Information

I. Province:

II. Police Division:

III. District:

Please mark (✓) the appropriate response.

3. Is there an Environmental Unit established at your Police Station?

Yes No No Response

A. General Administration of Police Station with regard to Green Concepts

I. Are duties and responsibilities clearly assigned at your Police Station?

Yes No No Response

II. Are daily records, registers, and reports properly maintained?

Yes No No Response

III. Is the Complaint Register updated regularly?

Yes No No Response

IV. Is there an Emergency Response / Disaster Management Plan available at the station?

Yes No No Response

- V. Are health and safety notice boards properly displayed?
 Yes No No Response
- VI. Is the S5 system or a similar mechanism implemented at your Police Station?
 Yes No No Response
- VII. Is a Citizen's Charter displayed for public awareness?
 Yes No No Response
- VIII. Are sections/divisions and officers clearly identified (by displaying signs/ boards) for public convenience?
 Yes No No Response
- IX. Are facilities available to enable access for persons with disabilities?
 Yes No No Response
- X. Do you think that the Police Station is easily accessible to the public?
 Yes No No Response
- XI. Do you think that the response time to public complaints is satisfactory?
 Yes No No Response

B. Physical Infrastructure promoting Green Practice

- I. Do you think computers, internet facilities and communication equipment are sufficient?
 Yes No No Response
- II. Is the condition and maintenance of vehicles and other equipment satisfactory?
 Yes No No Response
- III. Are seized items properly stored in secure storage facilities?
 Yes No No Response
- IV. Is there a secure storage area for hazardous items taken into custody?
 Yes No No Response
- V. Are security systems (CCTV, locking systems) operational?
 Yes No No Response

C. Sanitary Facilities and Green Concepts

- I. Do you think that your officers are having true green policies?
 - Strongly agree
 - Agree
 - Disagree
 - Strongly disagree
- II. Do you think there is proper ventilation inside your police station?
 - Strongly agree
 - Agree
 - Disagree
 - Strongly disagree

- III. Who are best group to launch green policy in Police Station?
- Police male officer
 - Police female officers
 - Complainants
 - General public
 - Others
- IV. Is the land area maintained in a clean condition?
- Yes No No Response
- V. Measures taken to prevent soil erosion: Rock barriers / Live fences / Drainage systems / Other
- Yes No No Response
- VI. Has landscaping been carried out?
- Yes No No Response
- VII. Were vegetables/fruits/forest plants cultivated within the premises during the past year?
- Yes No No Response
- VIII. Measures taken to prevent mosquito breeding
- Removal of standing water from containers, tires, cans, and unused materials
 - Proper Waste Management system
 - Covered waste bins
 - Regular cleaning of surrounding areas
 - Cleaning of drains and gutters to prevent water blockage
 - Weekly inspection of premises
 - Keeping water tanks tightly covered
 - Appointment of a responsible officer for monitoring
- IX. Type of Lighting Method
- Natural lighting (through windows, ventilation openings, open areas)
 - Artificial lighting
 - Both natural and artificial lighting
- X. Use of Natural Lighting
- Adequate number of windows available
 - Skylights available
 - Transparent roofing sheets used
 - Open central area / Light well available
 - No need for electric lighting during daytime
 - Natural lighting not used
- XI. Types of Lighting Equipment Used
- LED bulbs
 - CFL bulbs
 - Filament lights

- Halogen lamps
 - Incandescent bulbs
 - Solar-powered lighting systems
 - Other
- XII. Method of disposal of burnt-out bulbs:
- Collected in a container
 - Disposed with general waste
 - No formal method

D. Perception, Attitude and Understanding Green Policy by Police Officers

- I. Are officers provided with training programmes including awareness on environmental laws?
 Yes No No Response
- II. Are environmental conservation matters discussed at staff meetings?
 Yes No No Response
- III. Is there an Annual Environmental Action Plan for the Police Division?
 Yes No No Response
- IV. Do you think your officers segregated waste at source?
 Yes No No Response
- V. Are separate, identifiable bins adequately provided?
 Yes No No Response
- VI. What steps have been taken to minimize waste generation?
 Avoidance of single-use items
 Use of reusable cups, plates, and containers
 Careful purchasing to prevent over-ordering
 Paper Reduction Practices
 other
- VII. Do you have separate bins for recyclable materials (plastic, paper, glass, metal)?
 Yes No No Response
- VIII. Is there a system for reuse/recycling?
 Yes No No Response
- IX. Method of disposal of biodegradable waste
 Composting
 Biogas
 Other
- X. Is there a follow-up mechanism for disposal of non-biodegradable waste?
 Yes No No Response
- XI. Are scrap materials accumulated within the premises?
 Yes No No Response
- XII. Is there a proper disposal procedure for scrap materials?
 Yes No No Response

E. Green Community Engagement

I. List social/environmental activities carried out during the past 12 months:

Date	Social/ Environmental Activity (Description)	Participation

II. List environmental awareness programmes conducted during the past 12 months:

Date	Environmental Awareness Programme (Description)	Participation

III. Tree planting programmes conducted (Yes / No).?

Date	Tree Planting Programme (Description)	Participation

IV. Community/rehabilitation programmes related to the environment:

Date	Community/rehabilitation programmes/Description	Participation

V. Other environmental conservation projects conducted in collaboration with the Ministry of Environment or affiliated institutions:

Date	Environmental conservation projects/ Descriptions	Participation

VI. **Environmental Complaint Management**
(Provide data according to the Complaint Register.)

Nature of Complaint	Number referred by Central Environmental Authority	Number referred by other institutions/individuals	Number of field investigations conducted	Number of legal actions taken	Other actions taken
Open burning of plastics/polythene					
Improper waste disposal					
Emissions and Pollution caused by industrial activities					
illegal land filling					
Noise and vibrations caused by development					

activities					
Noise and vibrations caused by hotels					
Noise and vibrations caused by musical shows and loud speakers					
Vehicle emission control measurements					
Other environmental complaints					
Total					

VI. Enforcement raids conducted (Monthly details)

Month	No. of raids conducted	No. of officers participated

VII. Participation in public awareness programs/law enforcement regarding plastic and polytheneproducts distributed at religious, cultural, political, and social events

Instructions for Completing the Application

1. Only applications obtained from the official website of the Central Environmental Authority or through the Police Department – Community Policing & Environmental Protection Division are valid.
 2. All sections must be completed. If not applicable, state “Not Applicable.”
 3. Additional sheets may be attached if space is insufficient.
 4. Attach relevant photographs, self-evaluation reports, award certificates or other supporting documents.
 5. Closing date: 15.04.2026
 6. Submit to: Director (Investigations)
Central Environmental Authority
No. 104, DenzilKobbekaduwaMawatha
Battaramulla
-

Evaluation Procedure

Applications will be evaluated based on a scoring system developed by the Selection Committee. Field inspections will be conducted by the Evaluation Committee or appointed representatives. The decision of the Selection Committee shall be final.

For inquiries:

Tel: 011 2124602 / 011 2124600 (Ext. 2209)