



VACANCY

CENTRAL ENVIRONMENTAL AUTHORITY

(MINISTRY OF ENVIRONMENT)

We are looking for qualified, dynamic, self-motivated, career ambitious, team players to join CEA to fill the following vacancy.

The upper age limit will not be applicable to the internal candidates and applicants already in the state service. Proficiency in English, familiarity with government regulations and computer literacy are essential prerequisites. Applicants who are in the Government / Semi Government Sector should forward their applications through Heads of the Departments/ Institutes.

01) POST OF MANAGEMENT ASSISTANT (NON TECHNOLOGICAL) -(MA 1-2)

Qualifications & Experience : **External** Having passed the G.C.E.(O/L)examination in six (06) subjects in one sitting with credit passes for four subjects including

- Sinhala/Tamil
- English language
- Mathematics.

And

Having passed three (03) subjects (Other than the General paper) at the GCE (A/L) examination in one sitting.

And

One (01) year experience in the relevant field in a recognized Institute.

And

Should pass the practical test in Computer Literacy conducted by CEA.

Internal Confirmed employees who have completed minimum five (05) years of service of the categories of Primary Level – Skilled, Primary Level – Semiskilled and Primary Level – Unskilled who possess the following qualifications are eligible to apply.

With

Having passed the G.C.E.(O/L)examination in six (06) subjects in one sitting with credit passes for four subjects including

- i. Sinhala/Tamil
- ii. English language
- iii. Mathematics.

And

Should pass the practical test in Computer Literacy conducted by CEA.

Note :-

Any period of service prior to been appointed to a permanent post or any period of service to be completed under training as a prerequisite for appointment on permanent basis to any post should not be counted within the five years of service required for qualification as stated above. Any period of service on casual / temporary basis too should not be counted for this purpose.

Salary Scale : Rs. 27,910 –10x300–7x350-12x600 -12x710-49,080 and Government approved allowances.

Initial Salary Step : Rs. 27,910.00

Age : Should be not less than 18 years and not more than 45 years.

Fringe Benefits :

1. Encashment of unutilized Medical leave.
2. Encashment of Medical bills through a Medical Insurance scheme.
3. Distress loan valued to 10 months salary.

General Instructions

The applicants should download the specimen application and should be forwarded in registered post **on or before 4th March 2024** to reach the Director General via address given below. **Applicants those who have not used the specimen application will not be considered.**

Please indicate the post applied for on the top left-hand corner of the envelope. All applications should be accompanied by copies of relevant certificates. Incomplete and late applications will be rejected.

Shortlisted applicants based on the required qualifications and experience will be called for a written competitive examination and/or structured interview, and selection will be based on the performance of the same.

Director General

Central Environmental Authority
104, Denzil Kobbekaduwa Mawatha,
Battramulla
19.02.2024